

## LAB COAT AND CHANGING ROOM Cleaning

**DAILY - COVID-19** 

## 1. Preparation



Gather all REQUIRED PRODUCTS for cleaning and disinfecting

Apply GLOVES



WASH or SANITIZE hands



Keep 2m from others while working

Shared and frequently touched items including surfaces labelled with (M) MUST be monitored and cleaned MORE than once per day

## 2. Remove Clutter and Garbage



Remove all CLUTTER before cleaning. Pick up any debris on the floor



Collect waste in a safe manner

## 3. Spot Clean Any Gross Soils and High Dust



Heavily soiled areas (or spills) require cleaning prior to regular cleaning and disinfecting



High dust with damp clean cloth (as required)

## 4. Proper System for Cleaning/Disinfecting



Using a cloth and disinfectant ordisinfectant wipe



Room door touch points



Light switch (or other wall-mounted items)



Phone



Wall mounted hooks and racks for lab coats and other coats



Shelving for supplies, cupboards

Using a cloth and

electronic display safe disinfectant



Lab coat laundry bin located outside the changing room if applicable

Punch clock

if applicable





Soap, sanitizer and paper towel dispensers



Spot or fully clean glass (as required)



Low dust with damp clean cloth (as required)



Collect soiled cloths in an appropriate manner

## **5.** Change Supplies



Remove gloves



WASH or SANITIZE hands





Refill all HAND SOAP and HAND SANITIZER systems



Refill dispensers for hairnets, beard covers, safety glasses, masks, ear plugs, gloves and sleeves

## 6. Floor Cleaning



Mop floor (as required)



Start at the furthest point in the room and work towards the door



Place wet floor sign (as required)

## 7. Completion



Remove wet floor sign when floor is dry



Reposition furniture if required



Report any stains or heavy soiling issues

## **Special Notes**

- 1. Always clean/disinfect LOW TOUCH (least soiled) areas to HIGH TOUCH (most soiled) areas.
  - 2. Always clean/disinfect from the HIGHEST surface to the LOWEST surface.
    - 3. When in doubt, ask your supervisor.







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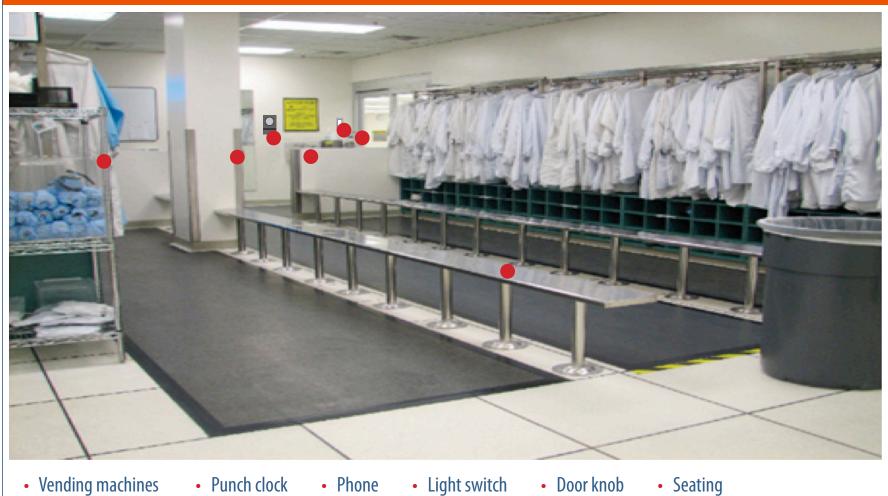
## **Help Reduce Transmissions**

- 1. Properly wash hands
- 2. Use proper product and dilution rates
- 3. Change hand cloths as required
- **4.** Wear appropriate PPE
- 5. Ensure disinfectant is compatible with electronics before use
- **6.** Clean touch points more than once per day

## **Extra Precautions**

- **1.** Always place the items back in original position
- **2.** Keep your warning signs in place until floor is completely dry if cleaning during active hours

## **HIGH TOUCH Areas**



### When to WEAR Gloves

- **1.** When cleaning room
- 2. Handling waste

### When NOT TO WEAR Gloves

- **1.** Moving clean furniture
- 2. Stocking room
- 3. In the hallway